



STAR

HUMAN RESOURCE SERVICES GROUP

COMPANY PROFILE

Comprehensive Human Resource Management

www.starhrsg.com

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

In the Name of Allāh, the Most Gracious, the Most Merciful

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MESSAGE FROM THE DESK OF CEO

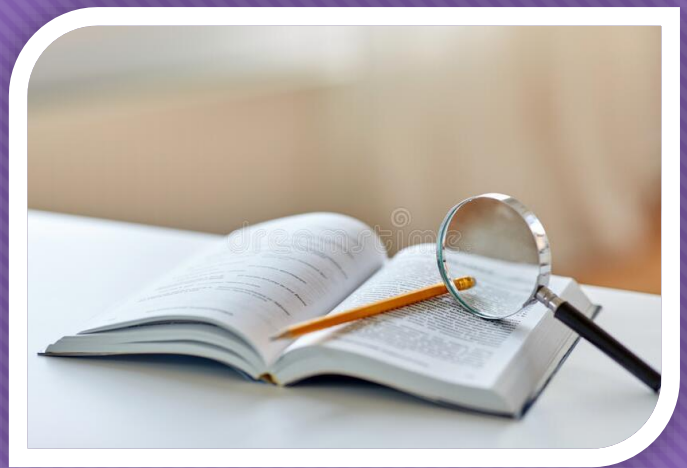


- Greetings & Welcome to “STAR Human Resource Services Group”. Leading HR Group in The Market we are proud of many achievements.
- I feel very proud to be writing this message as the Chief Executive Officer, we began our journey since 1990, and have spent the past three decade continuing to build our human resource services business which has now become synonymous with our commitment to helping our valued clients. Share knowledge and create innovation, Excellence in everything, Leadership by example, Integrity and transparency, focus on the client centered. We are focused on accelerating the execution of our growth strategy while continuing to build on the strength to delivering the human resource services in helping our clients share knowledge and create innovation and in bringing positive and effective changes in HR sector for providing of quality human resource services to our clients.

Muhammad Owais Akram

Chief Executive Officer

OUR CLIENTS



- STAR Human Resource Services Group is growing rapidly each year with vast clientele across the country including Euro gulf industries, Shah sons, Futehally Chemicals, BS Industries, Dadex, Ghani Glass, Karam Ceramics, National Foods, Lucky Group, Lotte Kolson, Shah Murad Sugar Mills, Liberty Textile Mills etc.





MISSION

- To become the largest Human Resource service provider through creating, maintaining and improving value of our clientele.

VISION

- Provision of comprehensive Human Resource services and solutions tailored to the needs of the client organizations by focusing on consultation and communication framework.

ABOUT US

- STAR Human Resource Services Group managed by highly professionals to providing value added services in the area of skilled, unskilled manpower, janitorial, loading/unloading and office staff services to factories, banks, offices and all kind of Government/Semi govt and other private organizations throughout the country, our Mission is to fulfill our clients requirements by providing exceptional support services, we believe and adhere to the best-moral practices in all aspects of our activities and our approach is to develop and maintain long-term worthy relationship with our partners/clients based on good corporate governance, ethical and business standards, enables the organizations to offload tasks that are necessary but non-core to business, so that they are free to focus on organizational and business strategic and visionary issues. We are responsible to relieving your headcount issues and taken on total responsibility for compliance of regulatory requirements pertains to the manpower which is employed by us. We have a very professional legal team who all available at all times to provide legal services for any litigation regarding headcounts.



- We uphold honesty and integrity as our corporate philosophy, honoring every promise we make and serving our clients with scrupulous professional integrity. We commit and dedicate ourselves in delivering the highest service standards and quality to our clients. We consistently strive for excellence and are continuously recognized as a valuable resourceful partner by our clients. Always, we owe our success to our dedicated and passionate team and we believe that, our employees are the foundation of our company. We strive to provide our employees with opportunities to stretch and develop both professionally and personally, where they enjoy their work and live their life with heart and passion.



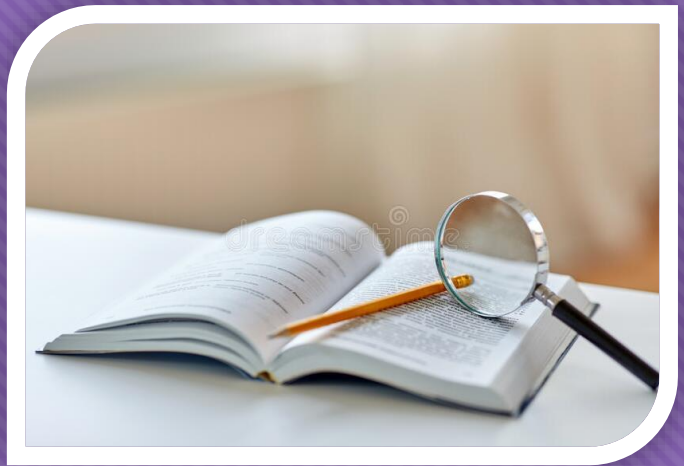
STAR Human Resource Services Group having scope of services comprises in the following major areas.

- Talent Acquisition.
- Counseling of Contractual Employees.
- Payroll Management.
- Management & Employment Relations.
- To Supervise Contractual Employees.
- To Control the Absenteeism of Contractual Employee.
- To keep away of Contractual Employees from Un-necessary Propaganda or illegal activities.
- To build the Moral of Contractual Employees.



- Focused for Achieving the Target of Production.
- To keep Harmless the premises of our Clients from contractual employees.
- To handling the outside Political & other Pressure regarding Contractual employees.
- Meeting with Clients Management for Smooth functioning of client's production, employees attendance & other issues related with contractual employees.

Companies



- Star Human Resource Group consists of five companies.
- These companies came in to existence considering the requirements of our clients.



**Star HR Services
(Pvt) Ltd.**



**Toppers HR
Services (Pvt) Ltd.**



**ABO Brothers
(Pvt) Ltd.**



Akram & Sons



Friends Enterprises



**PAYROLL
MANAGEMENT
OUTSOURCING**



**MANPOWER &
LABOUR
OUTSOURCING**

**BACKGROUND
CHECKS**





STAR Human Resource Services Group provides professional, confidential and efficient payroll service that comply with the necessary legal requirements. Through our managed payroll service will ensure that the employees are always paid accurately and on time.

We ensure a streamline and organized process of payroll processing for your business.

- Employees benefit administration (Salary, performance incentives, increments, EOBI, SESSI, gratuity, P.F, and medical insurance.
- Dispatching salary slips to HR Department.
- Deduction of Income Tax in any form of loans from Employees Salary.
- Expediting payroll management operation by cutting cost and maintaining security of company's data.
- Decreasing the time spend processing payroll and ensuring greater accuracy in data entry and processing.



We cover all sectors and provide high quality manpower and labour resources for your business.

STAR HRSG, our aim is to serve you with complete dedication our specialization cover every aspect of Manpower and Labour outsourcing

- Outsourcing Solutions at all management levels.
- Skilled, semi skilled and unskilled labour management.
- Personal record of all employees.
- Police and degree verification of outsourced employees.
- Employees welfare and counseling activities.
- We outsource staffs employment record / file, salary and benefit management, promotion and increments, regulatory and statutory requirements, all disciplinary and performance management matters.



- Failure to perform pre-employment screening could destroy everything an organization has worked hard to build over a period of time. Background checks are a must in today's business climate. It is the company's responsibility to know the employee to avoid any fraud and theft which further leads to irreparable damage to the organization. Let STAR Human Resource Services Group to retrieve all the necessary information you shall need.
- STAR Human Resource Services Group shall provide you the necessary background check including education verifications, reference verifications, CNIC verification etc. The record of all the verification is kept confidential and is only provided to the authorized representative of the clients.



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